



TOWN OF GIBSONS

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Gibsons, BC V0N 1V0

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Website: www.gibsons.ca

File Number: 0570-20

September 17, 2015

Bradley Benson
1676 Gower Point Road
Gibsons, BC V0N 1V5

Dear Bradley Benson:

**Re: Freedom of Information and Protection of Privacy Act (the "Act")
Notice of Fee Estimate – FOI 2015-07**

I am writing further to your request for information under the Act, dated August 25, 2015, more specifically:

Any and all records relating to the 3.874 hectare marine lease (DL 6093) known as Gibsons Marina created, generated or shared by any and all parties between November 1, 2011 and August 25, 2015.

This includes but is not limited to any and all emails between any and all current and former staff at the Town of Gibsons, Emanuel Machado, Wayne Rowe, John McCrae, Gibsons Marina Hotel Inc., Provincial and Federal Government Staff and elected people and any and all proponents of the George Hotel application, Shoal Bay Properties Inc. and any of their representatives.

Section 75 of the Act provides that fees may be charged for limited and specific services associated with processing formal requests for records. The estimated costs associated with processing your request is \$1,211.50. The fee estimate has been determined as follows:

Locating and retrieving records:

Estimated time: 35.75 hours @ \$7.50 per 1/4 hour \$ 1072.50
Less: First 3 hours free @ \$7.50 per 1/4 hour (90.00)

Producing and preparing records for disclosure:

Estimated time: 3.5 hours @ \$7.50 per 1/4 hour 235.00

Severing Records 40 hours

No Charge - 0.00

Copying records:

Responsive pages provided on CD 4.00

Shipping and handling:

Hold for Pickup 0

TOTAL:

\$ 1,211.50

All reasonable efforts have been made to generate an accurate estimate; however, the fee you will be required to pay will be based on actual costs, whether those costs are higher or lower than the estimate. By narrowing the scope of your request, you may be able to reduce the fees payable. Please contact me if you would like to discuss this further.

Deposit

You are required to send us a deposit of \$605.75 (50% of the total fee estimate), before we process your request. Please send a cheque or money order to my attention for this amount, made out to the Town of Gibsons.

The Town of Gibsons will not proceed further with your request until we receive your deposit. While the Act imposes an obligation for us to respond to your request within 30 business days, the period of time that is spent while we are waiting for your deposit will not be included in the calculation of our response time. As such, the deadline by which we are required to respond is stopped until the deposit has been paid.

Fee Waiver

You have requested a waiver of fees related to this request as the "request is a matter of public interest and you will be using the information to inform the Public". The Act provides that we may excuse you from paying all or part of the fee if, in our opinion, you cannot afford to pay, or there are other reasons that justify excusing the fee, or if the record relates to a matter of public interest, including the environment, public health or safety. In considering your request we do not feel this request meets the requirements for public interest and therefore will not be waiving the fees.

Review of Fee

The Act also provides opportunity for you to consult with the Information and Privacy Commissioner to review this fee estimate or any other aspect of this response. The Act allows you 30 days from the date you receive this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
P.O. Box 9038, Stn. Prov. Govt.
Victoria, BC V8W 9A4
Tel. (250) 387-5629 Fax (250) 387-1696

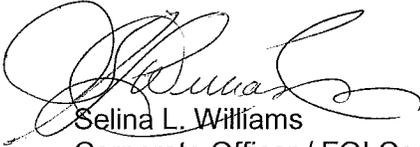
If you request a review, please provide the Commissioner's office with:

1. Your name, address and telephone number;
2. The request number assigned to your request FOI 2015-07;
3. A copy of your original request for information
4. A copy of this letter;
5. The reasons or grounds upon on which you are seeking the review.

Please contact me at slwilliams@gibsons.ca if you have any questions regarding this letter. If I do not hear from you by October 16th, 2015 I will consider your request to be abandoned and will close this file.

Yours truly,

TOWN OF GIBSONS

A handwritten signature in black ink, appearing to read 'Selina L. Williams', written in a cursive style.

Selina L. Williams
Corporate Officer / FOI Coordinator